

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 5, 2012

OPEN SESSION

CALL TO ORDER:

Kathryn Sheppard called the meeting to order at 6:15 p.m.

ROLL CALL:

All Board Members were present. Dennis Slusser arrived at 6:42 p.m. The Superintendent was also present.

PLEDGE OF ALLEGIANCE:

APPROVAL OF AGENDA:

The Board approved the agenda with removal of Action item 13 (Annual Organizational Meeting).
 MSCU (Lattermore/Wheeler) 4/0

APPROVAL OF MINUTES :

Minutes of November 7, 2012 were approved. MSCU (Wheeler/Lattermore) 4/0

The Board adjourned to closed session at 6:19 p.m.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under "Personnel Action" below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
3. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
4. Litigation; Pursuant to Government Code Section 54956.9
5. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)

Closed Session was adjourned at 6:52 p.m.

OPEN SESSION

Kathryn Sheppard called the meeting to order at 7:-00 p.m.

ROLL CALL:

Board members present: Terry Lattermore, Kris Scott, Kathryn Sheppard, Dennis Slusser, and Kari Wheeler

Staff present: Doug Kaelin, Superintendent, Minden King, Elementary Principal, Judy Jennings, Human Resources Officer, Pam Ragan, Financial Officer and Nelda Andes, Director of M/O/T and Food Service

ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION:

There were no actions taken in closed session.

1. STUDENT REPRESENTATIVE REPORT

There was no FFA report.

Callie Roles reported on the athletic games and the PROM is set for April 20th.

2. STUDENT AWARDS

There were no student awards.

3. PARENT ASSOCIATIONS REPORTS

Sandy Lattemore, Richvale Parents Association, reported on a great spaghetti feed held in Richvale. They made a total of \$13,003. She thanked all the groups and individuals for all their help.

4. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

There was no CSEA report. BUTA was continuing the coat drive. They were sponsoring the canned food drive until December 21st.

5. PUBLIC COMMENT

Wendy Hansen asked the Board to increase the classroom supply budget.

6. REPORTS

A. DAVE NIEMEYER – Special Technology Report

Dave Niemeyer gave an extensive report on the computer network; local area network speed; how to increase the speed at Biggs Unified; what will be the cost; work stations; management (WAN) and student technical help.

B. SUPERINTENDENT’S REPORT: HIGH SCHOOL AND CDS PRINCIPAL’S REPORT:

Doug Kaelin reported on the administrative staff cleaning out 28 boxes of materials to be shredded; staff has been working on switching copy machine companies for a savings of \$2,000 a month; attended AERIES and Illuminate workshops; Judy Jennings working hard to complete the Civil Rights Report; Mel McLaughlin Tournament went well; students grades are monitored continually; working to improve the culture of students; and reducing bullying on campus. CDS students decorated the downtown area with Christmas lights. Mr. Kaelin attended a CIF Executive meeting.

1) State Funding COLA/ADA

Mr. Kaelin gave an extensive report on COLA funding promised and funding received from the State of California. He also reported on the insurance costs increase for employees.

C. ELEMENTARY SCHOOL PRINCIPAL’S REPORT:

Minden King reported enrollment was up by 8 students. The 7th and 8th grade students are released at 3:15 p.m. with a new schedule; completed all benchmark tests; students reminded about behavior and expectations; there have been many cases of discipline; 1st graders had a virtual field trip; December 13th kindergarten students make gingerbreads; December 19th is the Biggs Elementary Christmas program and December 20st at Richvale Elementary.

D. M/O/T AND FOOD SERVICE DIRECTOR’S REPORT:

Nelda Andes reported on maintenance and custodial projects completed. Richvale Elementary School teachers complimented the classified staff. They have many projects planned for winter break between vacations.

E. BOARD MEMBER REPORTS:

Dennis Slusser reported the girls’ basketball tournament was fun.

7. CONSENT AGENDA

- A. Interdistrict Agreement Request(s) for the 2012/2013 school year
The Board approved the consent agenda. MSCU (Wheeler/Slusser) 4/0

8. ACTION ITEMS

The Board approved action items “A” and “B”. MSCU (Scott/Lattemore) 5/0

- A. Approve Four 10-Hour Days for Classified and Classified Confidential for Summer Work Schedule
- B. Approve School Bus Grant Application
- C. Adopt First Interim Budget

Pam Ragan gave an extensive report on the budget.

The Board adopted the budget. MSCU (Lattemore/Slusser) 5/0

9. PERSONNEL ACTION

The Board approved personnel action items “A” and “B”. MSCU (Wheeler/Slusser) 5/0

- A. Approve Election of Adrian Austin as Part-time Student Assistant – Computers at Biggs High School
- B. Approve Election of Tiffany Schwartz as Part-time Tutor at Biggs High School

10. FUTURE ITEMS FOR DISCUSSION

Kris Scott wanted to make sure the Board continues to receive all reports on how the students are progressing.

Dennis Slusser asked for an update on the project with the state and planned improvements.

Kris Scott was honored for her years of service on the Board of Trustees with a plaque and gift.

11. SWEARING-IN CEREMONY

- A. Swearing in of members: Kari Wheeler and Robin Clark

Kari Wheeler and Robin Clark were sworn in at the same time.

12. ACTION ITEM - ANNUAL ORGANIZATIONAL MEETING

- A. ELECTION OF OFFICERS

This action item was postponed to a special meeting to be held on December 13, 2012 at 8:30 a.m.

ADJOURNMENT

The meeting was adjourned at 9:05 p.m.

MINUTES APPROVED AND ADOPTED: _____ 12/13/2012 _____

_____ Presiding Chairman

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